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Huntsville-Madison County Chamber of Commerce
UAHuntsville Small Business Development Center Procurement Technical Assistance Center
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Shearer & Associates, Inc.

FAR Fundamentals Workshop

Taught by DoD Level III Certified Contracting Professionals, the FAR Fundamentals Workshop is an intensive, yet comprehensive 2 ½ day course tailored for contracting personnel at all levels. Whether taken as a refresher course by seasoned employees or an introductory overview by newer employees, the workshop provides a foundational knowledge of DoD contracting and a simplified approach to understanding the Federal Acquisition Regulation (FAR) and the Defense Federal Acquisition Regulation Supplement (DFARS). The workshop includes pre-class supplemental reading, quizzes, and practical exercises involving online research in class. Some homework is required. Wi-fi enabled laptops are required to be furnished by each student. ***In order to provide tailored, interactive instruction, space is limited to only 25 participants per class.***

WHEN: Choose one of two dates: (classes start promptly at 8:00 am)

_____ 5-7 October _____ 13-15 October

NAME: _____

EMAIL: _____ PHONE: _____

ORGANIZATION: _____

WHERE: Jackson Center, Cummings Research Park, Huntsville, AL



(Lunch will be available at the Jackson Center Pub.)

COST: \$345 per person. ***\$25 discount for NCMA members.*** Down payment of \$125 is due by Wednesday, 15 September in order to reserve your seat. You will be billed for the balance. Please mail this sheet, along with your payment (CHECKS ONLY, PLEASE) to:

**Redstone Associates, LLC
8000 Madison Blvd.
Suite D-102-175
Madison, AL 35758**

You will be notified of your acceptance via email or phone and will be provided with additional information, including pre-class supplemental reading, at that time. Your check will be returned if your class selection is filled. Thank you.